

# SA:

## CLUB LIQUOR LICENSING REQUIREMENTS



Managing a club liquor licence requires understanding and adhering to certain requirements and conditions. Most importantly, you are required to responsibly manage the sale and consumption of liquor. If you uphold the requirements of your licence you can avoid excessive drinking, as well as antisocial and unsafe behaviour occurring in your club.<sup>1</sup>

- A liquor licence states where and when alcohol can be served and consumed.
- In South Australia, The Liquor Licensing Act 1997 controls the sale and supply of alcohol and the Consumer and Business Services division is responsible for regulating the liquor and gaming industries.

In South Australia, there are two different types of licences available for clubs depending upon the circumstances. They have varying requirements and responsibilities.

The licences are:

- Club licence
- Limited club licence<sup>2</sup>

Your liquor licence or permit will contain all the conditions you must adhere to, however there are some general obligations you should understand.

### LICENCES:

- **Responsible Service of Alcohol (RSA)** – an RSA details responsibilities around serving alcohol, intoxicated individuals, minors, and drunk and disorderly behaviour. All staff serving alcohol are required to complete RSA training through a registered training organisation.
- **Responsible persons** – an approved responsible person needs to be at the premises to supervise whenever you are open for trade. You can apply for an exemption from this requirement if you can prove that it will not compromise the responsible service and consumption of liquor. Applications for an exemption need to be lodged with Consumer and Business Services (CBS).
- **Noise/disturbances** – you need to make sure there is minimal disturbance to people who live, work or worship in the surrounding area.
- **Signage** – your licence must be displayed at or near the front entrance of your premises. Signage or posters relevant to your licence such as underage drinking notices are required to be displayed in a place where people can read the conditions.
- **Risk Assessment and Management Plan** – you are required to have a management plan that you will need to provide to the Consumer and Business Services officer upon request.
- **Codes of practice** – be aware of the different codes of practice and their guidelines so you can minimise the harms associated with liquor.
- **Free drinking water** – where alcohol is consumed there must be free suitable drinking water provided to members and guests and non-alcoholic drinks available for purchase.<sup>1,3</sup>

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### LIMITED LICENCES:

A limited licence allows for the sale of alcohol to members and guests only. You can also apply for a one-off event limited liquor licence which includes events where BYO will be permitted, or where guests contribute towards buying alcohol (e.g. through social club fees).<sup>4</sup>

Limited licences carry the same requirements as full licences, with a few differences:

- **RSA** – you are not necessarily required to provide RSA accreditation for staff, this will only be required in certain circumstances.<sup>3</sup>
- **Glass** – for a one-off event licence you must get approval to supply alcohol in glass containers if the function is outdoors.<sup>4</sup>

Further Information:

#### Key responsibilities of liquor licences

<https://www.sa.gov.au/topics/business-and-trade/liquor/running-a-licensed-venue/key-responsibilities-of-liquor-licensees>

#### Clubs factsheet

<https://www.cbs.sa.gov.au/sites/default/files/clubs-fact-sheet.pdf?timestamp=1549496970256>

#### Club licence

[https://www.sa.gov.au/topics/business-and-trade/liquor/licences/liquor-licenses/club-licences?SQ\\_VARIATION\\_342176=0](https://www.sa.gov.au/topics/business-and-trade/liquor/licences/liquor-licenses/club-licences?SQ_VARIATION_342176=0)

#### Limited club licence

<https://www.sa.gov.au/topics/business-and-trade/liquor/licences/liquor-licenses/limited-club-licence>

#### One-off event limited licence

<https://www.sa.gov.au/topics/business-and-trade/liquor/licences/liquor-licenses/limited-or-one-off-liquor-licence>

#### Consumer and Business Services: Liquor, Gambling & Lotteries

Ph: 131 882

Email: [liquorandgaming@sa.gov.au](mailto:liquorandgaming@sa.gov.au)

<https://www.cbs.sa.gov.au/liquor-gambling-lotteries>

### References:

1. South Australia State Government. (2018). Liquor Licensing Act 1997: General Code of Practice. Retrieved from <https://www.cbs.sa.gov.au/sites/default/files/resource-files/liquor-general-cop.pdf?timestamp=1549493284027>
2. Liquor Licensing Act 1997 (SA)  
Available from <https://www.legislation.sa.gov.au/LZ/C/A/LIQUOR%20LICENSING%20ACT%201997/CURRENT/1997.65.AUTH.PDF>
3. South Australia Government. (2018). Key responsibilities of liquor licensees. Retrieved from <https://www.sa.gov.au/topics/business-and-trade/liquor/running-a-licensed-venue/key-responsibilities-of-liquor-licensees>
4. South Australia Government. (2018). Apply for a one-off event (limited) liquor licence. Retrieved from <https://www.sa.gov.au/topics/business-and-trade/liquor/licences/liquor-licenses/limited-or-one-off-liquor-licence>