



REQUEST FOR TENDER (RFT) – Closed Tender Basketball South Australia (Basketball SA)

Independent Review of Governance, Organisation, Competition and Commercial Models

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Introduction

Basketball South Australia (Basketball SA) is the peak body responsible for the governance, growth, commercialisation and strategic direction of basketball across South Australia. We exist to lead, support, and connect our basketball community, from grassroots to elite, ensuring a safe, inclusive, and thriving environment for all participants.

We work collaboratively with associations, clubs, government, schools, and industry partners to deliver programs and services that enable basketball to be accessible and impactful in every corner of our state. We are committed to driving positive change and upholding the integrity of the sport, guided by our values: Respect, Accountability, Inclusivity, Collaboration, and Excellence.

Purpose of the Services

The purpose of this independent review is to ensure that the governance frameworks, organisational structure, competition design, and commercial model of Basketball SA remain contemporary, high-performing, and strategically aligned to the long-term needs of the basketball community across the state.

Objectives of the Review

The objectives of the review are to critically assess and provide strategic recommendations across the following domains, informed by the perspectives and priorities of Basketball SA's Member Associations:

Governance Model

- Evaluate the structure and effectiveness of the Commission, Council and subcommittees, including the balance of independent and member representation.
- Review the Constitution to ensure clarity, accessibility, and relevance, addressing issues such as the role of the Council, voting rights, and definitions.
- Review decision-making, policy and accountability of the Commission.

Organisational Model

- Review the core role of Basketball SA as the peak body and assess its primary functions.
- Review the staffing structure and workforce capabilities.
- Assess the equity, value, and distribution of services and resources across South Australia, while reducing duplication between metropolitan and country structures and strengthening communication and consultation with all members.

Competition Model

- Review competition structures and pathways across juniors and seniors to ensure alignment with national programs, effective athlete progression, and stronger links between metro and country pathways.
- Examine the efficiency and sustainability of club-based and association models, including the feasibility of statewide or divisional competition structures.
- Evaluate the rules, schedules, and grading frameworks of junior and senior competitions to achieve consistency and balance across South Australia.

Commercial Model

- Review the current Basketball SA revenue model.
- Identify strategic partnership opportunities to support infrastructure investment, pathways, and sustainability.

Submission of Offer

Offers must be submitted electronically by email to: independentreview@basketballsa.com.au

Late offers may not be considered.

Respondents are responsible for ensuring that their submission is complete and received prior to the closing date.

Closing time: Friday 24 October 2025, 5:00pm (ACST)

Offer Validity Period: Offers must remain valid for 60 days.

Selection Process

Basketball SA will evaluate Offers against the Evaluation Criteria outlined in this RFT. Value for Money will be determined based on overall quality, risk, probity and cost considerations.

Basketball SA reserves the right to shortlist, seek clarification, request presentations or conduct interviews. Basketball SA is not bound to accept the lowest-priced offer.

Deliverables

The successful Respondent will be required to provide the following deliverables:

Project Plan and Timeline

- A detailed plan outlining milestone, methodology, consultation processes, and reporting schedules.
- Identification of key stakeholder engagement, including Member Associations, clubs, government, and partner organisations.
- Staged Updates and Consultation Summaries
- Regular progress reports summarising consultation outcomes with stakeholders across metropolitan, country, and church affiliates.
- Interim findings that demonstrate alignment with the review scope and highlight emerging recommendations.

Draft Strategic Review Report

Evidence-based analysis and preliminary recommendations across the four domains:

- Governance Model – structures, constitution, decision-making, policy, and accountability.
- Organisational Model – Basketball SA's role, sustainability of models, staffing and workforce capability, equity of services, duplication, and communication.
- Competition Model – structures and pathways, statewide models, rules and grading, sustainability, tribunals and reporting.
- Commercial Model – revenue, membership value, facilities strategy, and strategic partnerships.

Final Strategic Review Report

- A comprehensive report presenting clear recommendations and an implementation roadmap.
- Recommendations must be practical, evidence-based, and reflective of best practice in sport governance and administration.
- Inclusion of options, risks, and benefits for each recommendation to support decision-making.

Presentation of Outcomes

- A formal presentation to the Basketball SA Commission and Member Associations, with supporting materials.
- Presentation to include how stakeholder views were incorporated and how the recommendations address the specific scope of the review.

Please note there will be a direct reporting line to the Risk and Governance subcommittee of the Commission throughout each reporting stage.

Evaluation Criteria

- Offers will be evaluated against the following weighted criteria:
- Suitability of Proposed Services – 40%
- Demonstrated Skills and Experience – 40%
- Organisational Capacity – 20%
- Value for Money – across all categories
- Understanding of Context – demonstrated knowledge of South Australian basketball
- Probity, Governance and Risk – clear conflict management, transparency, ethics.

Conditions of Tendering

Basketball SA reserves the right not to accept the lowest priced Offer, nor any Offer at all. Respondents must declare conflicts of interest and maintain confidentiality.

All intellectual property created during the Services will vest in Basketball SA. No contractual relationship is formed until a formal agreement is executed.

Basketball SA also welcomes submissions from specialised organisations with expertise in one or more areas of the review scope (e.g. governance, organisational structures, competitions, or commercial frameworks). Respondents may propose partnerships or consortia where different organisations contribute their niche expertise to ensure a high-quality outcome. In such cases, a single lead organisation must be nominated.

The lead organisation will hold contractual responsibility, coordinate the contributions of all partners, and be accountable for the delivery of all required outputs. This approach to delivery is essential to ensure consistency, efficiency, and clear accountability throughout the review process.

Schedules

SCHEDULE 1 – Contract Details

Customer: Basketball South Australia

Term: Commences November 2025, concludes by May 1st 2026.

Insurance: Public Liability \$20m, Professional Indemnity \$5m, Workers Compensation.

Contract Management – Fortnightly progress meetings and reports to CEO.

SCHEDULE 2 – Specification

Stage One Services

- Project commencement meeting.
- Conflict of Interest declarations.
- Stakeholder consultation.
- Draft Terms of Reference and Methodology.
- Finalisation of TOR & Methodology with project timeline and pricing.

Stage Two Services

- Undertake Review as approved.
- Ongoing consultation.
- Draft Review Report.
- Final Review Report.
- Presentation of outcomes.

SCHEDULE 3 – Pricing

Respondents must provide:

- A fixed price for Stage One Services.
- An estimated lump sum price for Stage Two Services.
- A schedule of agreed daily/hourly rates for personnel.
- All prices must be in AUD and inclusive of GST.

SCHEDULE 4 – Compliance & Disclosures

Respondents must:

- Confirm compliance with Contract Details and General Conditions.
- Disclose subcontractors engaged.
- Declare any actual or perceived conflicts of interest.
- Confirm no relevant criminal convictions of directors or key personnel.

SCHEDULE 5 – Insurance

Respondents must provide details of insurance coverage using the table provided in Part B.

SCHEDULE 6 – Additional Requirements

Respondents must:

- Demonstrate alignment with child safe standards.
- Provide at least two referees from similar projects.
- Provide evidence of governance review experience.

PART B – Respondent to Read and Keep

Respondents must complete the following sections and return Part B with their Offer.

1. Identity of Respondent

Legal Entity Name	
ABN/ACN	
Registered Address	
Contact Person	
Email	
Telephone	

2. Pre-Qualification

Comply with Contract Details (Yes/No)	
Comply with General Conditions (Yes/No)	

3. Compliance & Disclosures

Subcontractors engaged	
Conflicts of interest	
Criminal convictions	

4. Insurance

Insurance Type	Insurer	Policy No	Coverage	Expiry
Public Liability				
Professional Indemnity				
Workers Compensation				
Other				

5. Pricing

Stage One Services – Fixed Price (AUD, incl GST)	
Stage Two Services – Estimated Price (AUD, incl GST)	
Schedule of Hourly/Daily Rates (attach if required)	

6. Referees

Name	Organisation	Position	Contact Details

7. Submission Details

All submissions must be lodged electronically by Friday 24 October 2025, 5:00pm (ACST)

Tim Brenton, Chief Executive Officer
Basketball South Australia
Email: independentreview@basketballsa.com.au